OFFICE OF THE SECRETARY OF DEFENSE
1950 DEFENSE PENTAGON
WASHINGTON, DC 20301

ADMINISTRATION AND
MANAGEMENT

ACTION MEMO

FOR: SECRETARY OF DEFENSE DepSec Action_____

FROM: Michael L. Rhodes, Director of Administration and Management Rhodes 8.22.12

SUBJECT: Department of Defense Military Family Readiness Council – Committee Member Appointment Policies and Appointments

- Section 1781a of title 10, United States Code directs the Secretary of Defense to establish the DoD Military Family Readiness Council (hereafter referred to as "the Council") consisting of not more than 18 members. Congress, concerned about military family readiness issues, changed the Council's membership in the Fiscal Year 2012 National Defense Authorization Act.

- The Under Secretary of Defense for Personnel and Readiness (USD(P&R)) recommends that the Secretary approve the Council membership at TAB A; a resume or curriculum vitae for each individual is at TAB B. Pursuant to Federal statutes/regulations and DoD policy, the Secretary is the approving authority for individuals invited or appointed to serve on DoD established or supported advisory committees.

- The USD(P&R)'s recommended Council membership conforms to the new statutory requirements, but to conform to the Federal Advisory Committee Act and title 10, DoD must adopt new Council-specific appointment policies. Specific changes that require the Secretary's approval are also included at TAB A; a more detailed description of all the new policies/procedures along with USD(P&R)'s proposed multi-year rotational scheme for participation by the various military family organizations are at TAB C.

- As the policy proponent, my office, in consultation with the DoD Office of General Counsel and the USD(P&R) staff, developed the Council-specific appointment policies at TAB C.

- RECOMMENDATIONS: That the Secretary of Defense approves the Council-specific appointment policies and the appointments/renewal of appointments at TAB A.

COORDINATION: TAB D

Attachments:
As stated

Prepared by: Mr. Jim Freeman, O&MP/ODA&M/OSD, 703-692-5952

John Kelly LtGen, USMC

SD CA		DSD SA	
SD SMA		DSD SMA	
SD MA		DSD MA	
TSA		DSD CA	
SA LHM			
ES	8/23		
ESR	8/22	ESD	

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TAB

A

TAB A
Department of Defense Military Family Readiness Council

PART ONE: POLICY CHANGES

Policy Change	Approve	Disapprove	Other
1. The Principal Deputy Under Secretary of Defense (Personnel and Readiness) (PDUSD(P&R)) is designated and authorized to serve as the Chairperson for the Department of Defense Military Family Readiness Council whenever the USD(P&R) is unable to attend a Council meeting.			
2. The following ex officio appointments, by Military Service, are approved: (a) Army – the Assistant Chief of Staff for Installation Management; (b) Navy – the Chief of Naval Personnel; (c) Air Force – the Deputy Chief of Staff for Manpower and Personnel; and (d) Marine Corps – the Deputy Commandant for Manpower & Reserve Affairs.			
3. The Chief, National Guard Bureau is authorized to nominate through the USD(P&R) an individual to represent the Army National Guard and the Air National Guard on the Department of Defense Military Family Readiness Council.			
4. For the period 2012 through 2015, the following military family organizations are invited to serve on the Department of Defense Military Family Readiness Council: (a) the National Military Family Association; (b) the American Red Cross; and (c) the Blue Star Families.			

PART TWO: NOMINEES

SEP 5 2012

Approve Disapprove Other

New Family Organization Appointments
(Three-Year Terms of Service With Annual Renewals):

1. Ms. Kathy Moakler; National Military Family Association
2. Ms. Sherri Brown; American Red Cross
3. Ms. Noeleen Tillman; Blue Star Families

SEP 0 5 2012

New Spouse or Parent of Service Member (Two From The Active And Two From the Reserve Components; Two-Year Terms of Service):

1. Mrs. Jean Benden; representing the Air Force National Guard
2. Mrs. Christina Vine; representing the U.S. Army
3. Mrs. Emily Fertitta; representing the U.S. Marine Corps Reserve
4. Mrs. Jennifer Mancini; representing the U.S. Navy

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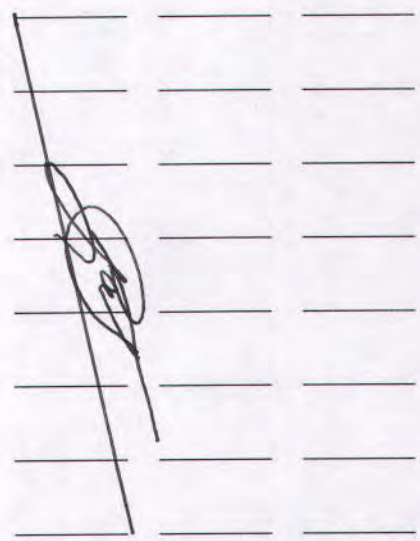
TAB A
Department of Defense Military Family Readiness Council

Senior Enlisted Advisor and Spouse Appointments
(Two-Year Term of Service With Annual Renewals):

1. Sergeant Major of the Army
   (Projected Term of Service: 2014 – 2016)
2. Spouse of the Sergeant Major of the Army
   (Projected Term of Service: 2012 - 2014)
3. Master Chief Petty Officer of the Navy
   (Projected Term of Service: 2012 – 2014)
4. Spouse of the Master Chief Petty Officer of the Navy
   (Projected Term of Service: 2014 - 2016)
5. Chief Master Sergeant of the Air Force
   (Projected Term of Service: 2014 – 2016)
6. Spouse of the Chief Master Sergeant of the Air Force
   (Projected Term of Service: 2012 - 2014)
7. Sergeant Major of the Marine Corps
   (Projected Term of Service: 2012 – 2014)
8. Spouse of the Sergeant Major of the Marine Corps
   (Projected Term of Service: 2014 - 2016)



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Ex-Officio Appointments Not Requiring Secretary of Defense Approval:

1. Under Secretary of Defense (Personnel and Readiness) - Chairperson
2. Director of the Office of Community Support for Military Families with Special Needs

Departures:

1. Rear Admiral Frank Gallo, U.S. Navy (Retired)
   Armed Services YMCA
2. Ms. Bonnie Carroll
   Tragedy Assistance Program for Suvivors
3. Ms. Kelly Kruska
   National Military Family Association
4. Vice Chief of Staff, U.S. Army
5. Vice Chief of Naval Operations, U.S. Navy
6. Vice Chief of Staff, U.S. Air Force
7. Assistant Commandant, U.S. Marine Corps
8. Reserve Component Member

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TAB

B

NATIONAL MILITARY FAMILY ASSOCIATION
Together we're stronger

Kathleen B. Moakler
Government Relations Director

Mrs. Moakler has been associated with the National Military Family Association since 1995 as a member of the headquarters staff. She has served as Headquarters Office Manager and several positions in the Government Relations Department, including Deputy Director. In February 2007, Ms. Moakler was appointed as interim Director of Government Relations and was permanently appointed as Director in October 2007. In that position, she monitors the range of issues relevant to the quality of life of the families of the seven uniformed services and coordinates a staff of 4 deputy directors. Mrs. Moakler represents the interests of military families on a variety of advisory panels and working groups, including the DoD/VA Survivors Forum, and the State Department Interagency Roundtable. Mrs. Moakler is co-chair of the Survivors Committee for the Military Coalition (TMC), a consortium of 35 military and veteran organizations and serves on the Retiree Committee. She is often called to comment on issues pertaining to military families for such media outlets as the NY Times, CNN, NBC news , NPR and the Military Times. She writes regularly for military focused publications.

An Army spouse of over 28 years, Mrs. Moakler has served in various volunteer leadership positions in civilian and military community organizations in that time. Through the years, Mrs. Moakler has worked with many military community programs including hospital consumer boards, commanders' advisory boards, family readiness groups, church councils, youth programs, and the Army Family Action Plan at all levels. She believes that communication is paramount in the efficient delivery of services and the fostering of a rich community life for military families. She holds a Bachelor of Science degree in Business Administration from the State University of New York at Albany. Mrs. Moakler has been awarded the Army Commanders Award for Public Service and the President's Volunteer Service Award.

Mrs. Moakler is also a military mom. Her daughter is an Army nurse who has served two tours in Iraq and one son is an Army major stationed at Ft. Belvoir, Virginia. Her oldest son is an aspiring actor in Hollywood, California. Mrs. Moakler and her husband, Colonel Martin W. Moakler Jr. USA (retired), reside in Alexandria, Virginia.

Sherri L. Brown
Senior Vice President
Service to the Armed Forces
American Red Cross

Sherri L. Brown joined the American Red Cross as Senior Vice President for Service to the Armed Forces in 2008. In this role, she provides oversight and direction for worldwide American Red Cross programs and services for military members, veterans and their families.

Prior to assuming her position at the American Red Cross, Sherri served with the Internal Revenue Service, most recently as Deputy Chief of Staff. She began her career as an active duty officer in the United States Coast Guard, with subsequent reserve assignments at Marine Safety Office/Group Philadelphia, Office of Military Justice/Physical Disability Evaluation System, Coast Guard Legal and Defense Services, Maritime Intelligence Fusion Center Atlantic, Maintenance and Logistics Center Atlantic, and the Fifth Coast Guard District in Portsmouth, Virginia. In the summer of 2010, Sherri served a two-month active duty assignment in External Affairs for the Deepwater Horizon BP Oil Spill Response in New Orleans, Louisiana. In October 2011, she was appointed for a two-year term to the Department of Veterans Affairs (VA) Advisory Committee on Women Veterans, an expert panel that advises the VA on issues and programs affecting women veterans.

Sherri has a Bachelor of Science degree in Marine Transportation from the United States Merchant Marine Academy and a Juris Doctorate degree from the George Washington University Law School.

Noeleen A. Tillman

Noeleen Tillman is an Executive Officer with Blue Star Families. Blue Star Families is a not-for-profit 501 © 3organization with 35,000 + members worldwide that provides resources, information, tools and peer-to-peer support to military families. Ms. Tillman leads, develops and executes BSF's external affairs, communications and fund-raising strategies. She is the executive point of contact for outreach to senior leadership at the Department of Defense, Congress, the White House and private sector organizations.

Ms. Tillman has over 22 years of public and private sector experience. Prior to joining Blue Star Families, Ms. Tillman was Executive Vice President of the Global Environment & Technology Foundation (GETF), a 501(c) 3 non-profit foundation devoted to promoting sustainable approaches for local governments and seaports. While with GETF, Ms. Tillman founded the International Institute for Sustainable Seaports (I2S2), a nonprofit academic organization that provides technical support to seaports around the world.

Early in her career, Ms. Tillman served as the Chief of Environmental Compliance for the 21st Space Wing; US Space Command where she managed civilian and military personnel responsible for environmental activities at 32 geographically separated units (GSUs) located worldwide. Ms. Tillman has also held positions with US EPA, TEC, Inc. and started her own consulting firm. She has authored a number of reports, white papers, and guidance documents and is a noted speaker on sustainability applications in the maritime industry.

Ms. Tillman has a degree in Environmental Engineering, *magna cum laude* from Temple University. She is married to Antonio W. Tillman, Lieutenant Colonel, USAF and has two children.

Jeanne G. Benden

Airman and Family Readiness Program Manager, MD ANG

Commercial:410-918-6768/ DSN:243-6768

Jeanne.Benden@ang.af.mil

Jeanne Benden enlisted in the United States Air Force in 1985. After serving four years, Jeanne left Active Duty and joined the Maryland Air National Guard (MDANG).

In 2004, Jeanne began working for the Maryland Army National Guard (MDARNG) Family Programs as a Family Assistance Center Specialist (FAC). During her two and a half years, she worked with many MDARNG Units and Families as they went through their Soldier Readiness Process (SRP), Mobility Briefs, Deployments, and Reunions. She has met with Units and Families during all phases of the deployment cycle.

In 2006, she was hired as the Airman and Family Readiness Program Manager for the MDANG. In her current position, she manages all family programs, policies, events, and activities for the MDANG. Due to the close relationships built during her time as a FAC, she has been able to foster a deeper sense of unity between the two Family programs. Jeanne is an active participant in the Yellow Ribbon Reintegration Program. She was part of the team that implemented the program in Maryland. This program is community based providing education, assistance and referrals to Service Members and Families throughout the deployment cycle.

Jeanne was instrumental in the creation of the National Capital Region-Inter Service Family Assistance Committee (NCR-ISFAC). This voluntary military cooperative partnership is organized to provide multi-service networking for training and assistance to ensure Total Force Family Readiness. The purpose is to assist families regardless of service component.

Jeanne has been married to Lt Col Steven Benden for over 21 years. Together they have four children, Jacob-20, Hannah-18, Olivia-15, and Noah-13. Being a military spouse during these years has provided a unique insight into the challenges experienced by our families. The Benden family has dealt with numerous deployments both pre and post September 11, 2001. Due to the lack of support she experienced during these times, Jeanne worked with another spouse to create the Security Forces family support group, which was among the first within the MD ANG. This group has continued to remain strong over the past ten years supporting the members and families of the 175 SFS.

Jeanne's experience as a military member, a military spouse, and now an employee working for the MD ANG, provides a wide view of the needs and challenges of today's military families.

Christina Vine
Program Analyst, Soldier Family Readiness Division
Office of the Assistant Chief of Staff for Installation Management

Ms. Vine is married to LTC Christopher Vine. LTC and Mrs. Vine are from Walnut, California. She has twin kindergarten boys, Sean and Aidan. LTC Vine will assume command of 3-227th Aviation Regiment, 1st Air Cavalry Brigade, 1st Cavalry Division in July 2012.

Ms. Vine has served Soldiers and their Families over 15 years as a volunteer and from a variety of assignments with the Department of the Army. Ms. Vine served as a Family Readiness Group (FRG) Leader for Company FRGs during times of peace and during the onset of both OEF and OIF when her husband's Company was sent on back to back deployments from 2002 to 2004. She has served on Battalion and Brigade FRGs in the interim, most recently during her husband's deployment in support of OEF from 2008-2009.

Ms. Vine's children benefited from Child, Youth and School Services Child Development Center care at both Fort Leavenworth, Kansas and Fort Campbell, Kentucky prior to kindergarten. The Vine family also utilized excellent sports and music programs provided by installation SKIESUnlimited.

As a Program Analyst in the OACSIM Soldier and Family Readiness Division, Ms. Vine is responsible for oversight of the HQDA Army Family Action Plan (AFAP) Conference issues elevated from Army Commands and special interest symposia such as the Army Wounded Warrior (AW2) program and Survivor Outreach Services (SOS). The AFAP seeks input for the most significant issues that affect the quality of life of the force. These issues are solicited directly from Soldiers, Family members, survivors, retirees and Civilians across all Army components.

Prior to her assignment in OACSIM, Ms. Vine served as a Program Analyst with the Family and Morale Welfare and Recreation Command (FMWRC) from 2004-2010. Ms. Vine provided technical support and training to the HQDA AFAP Conference, Army Command Midlevel AFAP Conferences and installation AFAP Conferences.

Ms. Vine began her career with Family programs in 1997 at Fort Campbell, Kentucky with the installation AFAP program and with Army Family Team Building as a Master Trainer. She went on to serve as a Mobilization and Deployment Coordinator at Fort Bragg, North Carolina following the onset of Operation Enduring Freedom (OEF) and Operation Iraq Freedom (OIF) before joining FMWRC.

Ms. Vine holds a Bachelors Degree in History from the University of California at Davis. Ms. Vine's Army awards include the Superior Civilian Service Award, Commander's Award for Civilian Service, FORSCOM Dr. Mary E. Walker Award, Fort Bragg Iron Mike Award, and the Fort Campbell Installation Volunteer of the Year.

Emily Hunter Fertitta
Spouse of 1st Lieutenant Valentine Fertitta
13506 Hanover Pike, Reisterstown, MD 21136 410-504-4018

I am honored to be nominated to serve on the Office of the Secretary of Defense Military Family Readiness Council. As a Military Spouse I have experiences with both Active Duty and Reserve service. Through my husband's career as both an Enlisted Marine and Officer I have experienced the rigors and hardship of Combat and non-combat deployments, training schools and exercises. I believe that Family Readiness is critical to the success of our military. Military families must be given support so that they are fortified to face the challenges of military life. My husband and I have had great success and happiness throughout his military career; we've made lifelong friends, and achieved financial security all while having great adventures. I wish the same for all military families. I am proud to be a military spouse and I am passionate about ensuring families are given the support they deserve.

My experience with the military started before my husband. My paternal grandfather served our country by fighting for the United States Army in France during WWII. My father followed in his footsteps to become a 1st Lieutenant in the United States Army serving our country in Vietnam. My father did not have the benefit of the popular support of his country but he did have the unwavering support of his family. As I accompany my husband on his journey with the United States Marine Corps Reserves I've learned just how vital family support is to those serving in the military. I have been by my husband's side through four involuntary recalls to active service with three combat deployments, reserve Drill weekends, and numerous schools including Officer Candidate School (OCS) and The Basic School (TBS). I have seen my husband work from Corporal to Sergeant to then become a commissioned officer.

The military reserves offer its own set of challenges including living away from a military installation and the centralized benefits located on base, and being isolated from other military families. The often unpredictable cycle of activity of the reserves calls for frequent stops and starts of civilian employment for training and deployment and planning family life around Drill weekends. To say our life has been affected by the military would be an understatement. We planned our wedding in less than 10 days so that we could be wed before my husband's second deployment to Iraq. We planned our family so that our daughter could be born while my husband was in the country and were lucky enough to welcome her on the 235th birthday of the United States Marine Corps.

My husband and I have spent just as much time apart as we have spent together due to the demands of his military career. In his absence, my role includes: caring for our growing family and animals, managing our finances, and maintaining our home and land. I know that because his family is well taken care of, his mind is at ease, and he is better able to serve his country in the capacity demanded of him. My husband is proud to have an independent wife that successfully meets the challenges of the military life.

I understand the importance of continued Family Readiness. My husband was given two weeks official notice for his second deployment and just 48 hours official notice before reporting for his third deployment. Family Readiness must be constant to be effective. It cannot be something that is only implemented immediately prior to deployment, since families need to be prepared for the stresses of deployment in advance. I believe my husband and I have met the challenges a military life requires and are stronger because of it. Over the years we improved our communication, learned to be flexible and have learned how to support each other and build a strong family. I've learned when to reach out to the military community for help, and to take action when I see others who need assistance.

When my husband was involuntarily recalled to serve at a training command in Virginia Beach I was able to experience the full military life including moving to an area where I knew no one but my husband. I worked part time as a contractor at the training center to gain a new perspective and learn more about my husband's job. I met other military spouses at the joint Navy Marine Corps command and encouraged them to build their careers and to get to know each other for support by organizing dinners and events. While my husband attended OCS and TBS, our house became the weekend retreat for those who did not have their family nearby. We sponsored a member of the German military and hosted Marines every weekend so that they could have a home away from home and family-like support. On my husband's current deployment to Afghanistan I have served as an unofficial contact for the families and have been able to assist the spouses and parents of the Marines in my husband's detachment. I took the initiative to contact all of the families and make myself available. I am in the process of becoming appointed as an official Family Readiness Assistant.

While I have fully supported my husband's career, I have learned to balance a career of my own. I built my career as a federal employee at the Social Security Administration and am fortunate to work at an agency that supports veterans, those who serve, and their families. I am a GS-13 analyst on the project management team for one of the Agency's largest information technology initiatives. I work with multiple components including state components to increase communication about our project and document project risks. My experiences as an analyst allows me evaluate issues and consider a range of perspectives.

Military life is demanding and family members deserve the best support possible. I have seen Family Readiness progress over the years and I want to be a part of the continued improvement. I have experienced deployment with and without external Family Readiness support, and deployments are much less stressful on the family with the help of Family Readiness Program. I believe the military could make several small changes that would cost little to implement but would have a large impact on families.

Emily Hunter Fertitta
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Mobile: 410-504-4018
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WORK EXPERIENCE:

09/2005 – Present: Social Security Administration Baltimore, MD
IT Specialist GS-13

- Project management team member on 200 million dollar commissioner priority IT project to create a new disability case processing system that will consolidate 54 existing systems to improve the quality and speed of processing disability claims nationwide
- Conduct planning activities including capital planning, risk management, earned value management, resource analysis, schedule management and OMB 300 documentation
- Create PowerPoint presentations for Commission of Social Security, Commissioner of Systems, and Associate Commissioner of Disability Systems
- Experience working on all phases of the software development lifecycle including planning and analysis, validation, training and implementation
- Write statements of work for contracts ranging from 200 thousand to 10 million dollars
- Additional training includes project management training, Social Security regulations, information security standards including, FISMA compliance, Earned Value Management, systematic and requirement based software testing, programming basics, and technical writing
- Awards: 2 Exemplary Contribution or Service Awards, Associate Commissioner Citation, 3 Recognition of Contribution Awards, 2 On the Spot Awards, Commendable Act or Service Award, 2 Deputy Commissioner of Systems Honor Awards, Executive Recognition Award, Outstanding Scholar Program

02/2009 - 09/2009: Eagan, McAllister Associates (EMA), Inc. a SAIC company Virginia Beach, VA
Training Specialist

- Conducted Marine and Navy training at the Navy Marine Corps Intelligence Training Center

07/2005 - 09/2005: T. Rowe Price Associates Baltimore, MD
Participant Service Center Representative

- Handled in-bound calls from existing and potential retirement plan participants to process transactions including investment mix allocation changes, exchanges, loans, salary changes and pre-authorized withdrawals
- Researched individual account activity and plan details
- Additional training including customer service practices, retirement plans, and the financial market

EDUCATION:

Goucher College Baltimore, MD
Bachelor's Degree 05/2005
3.89 GPA, 123 Semester hours
Major: Economics and Management, International Business Concentration **Minor:** German
Study Abroad: Eberhard-Karls-Universitat, Tubingen, Germany, Spring 2004
Honors: Summa Cum Laude, PHI BETA KAPPA
Awards: Presidential Scholar, Academic All American, Dean's List, Athletic Department Academic Honor Role, The German Prize of the Embassy of the Federal Republic of Germany

Mrs. Jennifer Mancini

Jennifer Mancini has 18 years experience as a Navy spouse; 11 years experience as a Navy Ombudsman for multiple Navy platforms at Echelons III, IV, and V to include Fleet, Shore, Riverine, and Expeditionary commands. She has served six years as a Navy Certified Ombudsman Trainer, is a trained United States Marine Corp Family Readiness Officer, and has accepted invitations to assist in several projects lead by Commander Navy Installations Command (CNIC) and Fleet and Family Services Center (FFSC).

During her time within Echelon IV and V commands Jennifer advocated in many different facets to increase the support for Navy families to include the creation of command Family Readiness Groups (FRG), act as advisor to the FRG board members and the development and implementation of Ombudsman website pages to increase communications throughout the community.

She represented Navy families during several Department of Defense (DoD) Town Hall meetings and at the Expeditionary Forces' first Certified Ombudsman Training Symposium held by CNIC. She also attended focus groups held by FFSC held to address particular areas of interest in Family Readiness.

Jennifer's volunteer history for CNIC includes participating in the revision of the Ombudsman Program Training Manual, holding the position as the Navy's first Ombudsman to set on the Ombudsman Program Advisory Board (OPAG). She coordinated many working groups to include the creation of the Family Readiness Individual Augmentee (IA) Gram, details of the 40 year Anniversary of the Ombudsman Program, and she has written articles regarding NECC and the Force communities in the command's monthly issue of Family Connections. With these opportunities she has consistently brought to the forefront Ombudsman and Family Readiness issues and/or concerns brought forth from military members and their families from across the Navy.

One of Jennifer's greatest honors was being invited by the National Military Family Association to testify on behalf of all Navy families in front of the U.S. Senate Armed Services Sub-Committee, in Washington, D.C. She proudly brought to the forefront the growing concerns and needs of our Navy families,

advocating for improved mental health support, inconsistencies within current Navy Family programs, stressing the urgency of the need to address these issues.

Currently Jennifer represents Navy Expeditionary Combat Command (NECC), as their Force Ombudsman. She has had the pleasure and honor of serving four Admirals at NECC. As the Force Ombudsman she offers mentorship, guidance and a voice to be heard by the Admiral. Her position allows the flow of communication up and down the chain of command which allows her to act as an advocate for the lower echelon commands as well. She was a key contributor in the creation of NECC's first Family Readiness Program manual and the first Navy EOD/MDSU Ombudsman Battle book. She assisted in the planning and execution of all four of the NECC Family Readiness Symposiums and co - facilitated the first Riverine/EOD Ombudsman and FRG Leader Advanced training.

Most recently Jennifer and fellow command volunteers were supported by Commander, NECC and the Force Master Chief to work solutions, to think outside the box and learn and exchange best practices with our sister services. They presented the Commander with an adaptive Family Readiness program concept for his consideration that combines the most current programs from DoD, Army, U.S.Marine Corps and National Guard in an effort to address the specific needs of NECC's Expeditionary communities. By combining adaptations of the Military Personnel Unit, Personal and Family Readiness Program (UPFRP) (MCO 1754.9), avenues in which to integrate DoDs' Total Force Fitness, Army Care Team program and remaining within Secretary of the Navy (SECNAV) guidance, they were able to fill the gaps that were identified throughout the development process. In providing a baseline of guidance and support for the lower echelon leadership, training for all components of the Family Readiness team, and encouraging the execution of the program from their individual command needs and through a team approach, this program will further enhance and reinforce core Navy programs and values.

Mrs. Jennifer Mancini
NECC FORCE Ombudsman
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Phone: (757)377-3318

TAB

C

TAB C

Council-Specific Appointment Policies/Procedures and Proposed Rotational Scheme

Overview of New Appointment Policies/Procedures **Department of Defense Military Family Readiness Council**
1. The Principal Deputy Under Secretary of Defense (Personnel and Readiness) (PDUSD(P&R)), pursuant to 10 U.S.C. § 1781a(b)(1)(A), is designated and authorized to serve as the Chairperson for the Department of Defense Military Family Readiness Council whenever the USD(P&R) is unable to attend a Council meeting. a. The PDUSD(P&R) when serving as the Council's Chairperson shall exercise the same rights and privileges exercised by the USD(P&R) when he or she serves as the Council Chairperson. b. This authority shall not be further delegated.
2. The Secretary of Defense, pursuant to 10 U.S.C. § 1781a(b)(1)(B)(i), shall appoint to the Department of Defense Military Family Readiness Council one representative of each of the Army, Navy, Air Force, and Marine Corps; each of who shall be a member of the Armed Forces to be represented. a. The following ex officio appointments, by Military Service, are approved: i. Army—Assistant Chief of Staff for Installation Management. ii. Navy—Chief of Naval Personnel. iii. Air Force—Deputy Chief of Staff for Manpower and Personnel. iv. Marine Corps—Deputy Commandant for Manpower & Reserve Affairs. b. The individuals assigned to these official DoD positions shall serve as regular government (*ex officio*) voting members of the Council. The term of service for these *ex officio* appointments shall be two years and shall be renewed on a biennial basis. c. These *ex officio* members may send someone to attend Council meeting if he or she is unable to attend; however, this person shall not engage in Council deliberations, vote on matters before the Council, or count toward a quorum.
3. The Secretary of Defense, pursuant to 10 U.S.C. § 1781a(b)(1)(B)(ii), shall appoint to the Department of Defense Military Family Readiness Council one representative of the Army National Guard or the Air National Guard, who may be a member of the National Guard. The term of service individual appointed under this section shall rotate between the Army National Guard and Air National Guard every two years on a calendar year basis. a. The Chief, National Guard Bureau, beginning with the Air National Guard, shall nominate, for Secretary of Defense approval, an individual to represent the Army National Guard and the Air National Guard. b. Any member of the Army National Guard or Air National Guard approved by the Secretary of Defense to serve on the Council shall serve as a regular government member. c. Any spouse or parent of a member of the Army and Air National Guard, or former member of the Army and Air National Guard appointed by the Secretary of Defense, unless he or she is a full-time or permanent part-time Federal officer or employee, shall be appointed to the Council as an expert and consultant under the authority of 5 U.S.C. § 3109 and serve as a special government employee. d. The term of service for all nominees submitted by the Chief, National Guard Bureau to the Council shall be limited to two calendar years, with annual renewals.
4. The Secretary of Defense, pursuant to 10 U.S.C. § 1781a(b)(1)(B)(iii), shall appoint one spouse or parent of a member of each of the Army, Navy, Air Force, and Marine Corps to serve on the Department of Defense Military Family Readiness Council. Two of whom shall be the spouse or parent of an active duty member and two of whom shall be the spouse or parent of a member of the Reserve Components. a. The USD(P&R), in consultation with the Secretaries of the Military Departments, shall nominate, for Secretary of Defense approval, individuals to be appointed under 10 U.S.C. § 1781a(b)(1)(B)(iii). b. The USD(P&R) shall ensure that nominees are rotated among both the Regular and Reserve

TAB C
Council-Specific Appointment Policies/Procedures and Proposed Rotational Scheme

Overview of New Appointment Policies/Procedures **Department of Defense Military Family Readiness Council**
Components of the Army, Navy, Air Force, and Marine Corps. i. Spouse or parent nominees of Regular Component members shall begin with the Army and Navy followed by the Air Force and Marine Corps. Spouse or parent nominees of Reserve Component members shall begin with the Air Force and Marine Corps followed by the Army and the Navy. ii. The rotational scheme for spouses or parents of Regular and Reserve Component members shall continue until 10 U.S.C. § 1781a(b)(1)(B)(iii) is rescinded. c. A spouse or parent of a member of the Regular or Reserve Component appointed by the Secretary of Defense, unless he or she is a full-time or permanent part-time Federal officer or employee, shall be appointed to the Council as an expert and consultant under the authority of 5 U.S.C. § 3109 and serve as a special government employee. d. The term of service for all nominees to the Council submitted by the USD(P&R) under the authority of 10 U.S.C. § 1781a(b)(1)(B)(iii) shall be limited to two years, with annual renewals.
5. The Secretary of Defense, pursuant to 10 U.S.C. § 1781a(b)(1)(C), shall appoint to the Department of Defense Military Family Readiness Council three individuals from among representatives of military family organizations, including military family organizations of families of members of the Regular Components and of families of the Reserve Components. The terms of service for members appointed under this section shall be three years, with annual renewals. a. The USD(P&R) shall develop, for Secretary of Defense approval, a plan that balances the rotation of military family organizations among the major, nationally recognized military family organizations, to include a balance among those representing families of members of the Regular and Reserve Components. b. The USD(P&R) rotational plan shall be reviewed, updated, as necessary, and submitted for approval every three years to the Secretary of Defense.
6. The Secretary of Defense, pursuant to 10 U.S.C. § 1781a(b)(1)(D), shall appoint to the Department of Defense Military Family Readiness Council two Senior Enlisted Advisors from among the Senior Enlisted Advisor of the Army, Navy, Air Force, and Marine Corps; and two spouses of Senior Enlisted Advisors from among the Senior Enlisted Advisor of the Army, Navy, Air Force, and Marine Corps. a. The appointment of two Senior Enlisted Advisors among the four Senior Enlisted Advisors shall begin with the Navy and Marine Corps followed by the Army and Air Force. b. The appointment of two spouses of Senior Enlisted Advisors from among the four Senior Enlisted Advisors shall begin with the Army and Air Force followed by the Navy and Marine Corps. c. A spouse of a Senior Enlisted Advisor of the Army, Navy, Air Force or Marine Corps appointed by the Secretary of Defense, unless he or she is a full-time or permanent part-time Federal officer or employee, shall be appointed to the Council as an expert and consultant under the authority of 5 U.S.C. § 3109 and serve as a special government employee. d. The terms of appointment for Senior Enlisted Advisors or spouses appointed according to 10 U.S.C. § 1781a(b)(1)(D) shall be two years, with annual renewals required for special government employee members.
7. The Director of the Office of Community Support for Military Families with Special Needs, as required by 10 U.S.C. § 1781a(b)(1)(E), shall serve as a regular government (*ex officio*) voting member of the Department of Defense Military Family Readiness Council. The Director may send someone to attend Council meeting if he or she is unable to attend; however, this person shall not engage in Council deliberations, vote on matters before the Council, or count toward a quorum.

TAB C
Council-Specific Appointment Policies/Procedures and Proposed Rotational Scheme

Table 2 – Three Year Rotation Plan for Military Family Organizations	
Terms of Service	**Organizations**
2008 – 2011	1. Armed Services YMCA 2. National Military Family Association 3. Tragedy Assistance Program for Survivors
2012 – 2015	1. National Military Family Association 2. American Red Cross 3. Blue Star Families
2015 – 2018	1. Military Officers Association 2. Non-Commissioned Officers Association 3. National Association for Uniformed Services
2018 – 2021	1. National Guard Association 2. United Services Organization 3. American Legion
2021 – 2024	1. Military Families United 2. Veterans of Foreign Wars 3. Tragedy Assistance Program for Survivors
2024 – 2027	1. Enlisted Association of the National Guard 2. Veterans and Military Families for Progress 3. Reserve Officers Association
2027 – 2030	1. National Military Family Association 2. American Red Cross 3. Blue Star Families

TAB

D

TAB D
COORDINATION

Department of Defense Military Family Readiness Council

New Appointment Policies; New Nominee Name(s): Mrs. Jeanne Benden; Ms. Sherri Brown; Ms. Jeanne Chandler; Ms. Emily Fertitta; Mrs. Jennifer Mancini; Ms. Kathleen Moakler; Mrs. Paula Roy; Ms. Noeleen Tillman; and Ms. Christina Vinee

Ex-Officio Appointments: USD(P&R); Director of Community Support for Military Families with Special Needs; U.S. Navy Senior Enlisted Advisor; U.S. Marine Corps Senior Enlisted Advisor.

SATSD(WHLO)	//signed//Ms. Stoneman (see attached)
USD(P&R)	//signed//Ms. Conaton (see attached)
ASD(LA)	//signed/Mr. Pierce (see attached)
C, NGB	//signed//General McKinley (see attached)
GC, DoD	//signed//Mr. Johnson (see attached)
DA&M	
Advisory Committee Management Office (ACMO)	//signed//Mr. Freeman (see attached)
DoD-Wide FACA Attorney to DA&M & ACMO	//signed/Mr. McCarthy (see attached)

NOTES:

1. Board membership, as stated in the authorizing statute does not exceed DoD goals.
2. Coordination by the DoD-Wide FACA Attorney to the DA&M & ACMO considers only compliance with the advisory committee's charter and conformity to DoD committee member nomination policies/procedures. It does not mean that the individual(s) confidential financial reports have been reviewed by the Department's ethics attorneys.
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4. All experts and consultant – committee/subcommittee members and SMEs – appointed or invited to serve on an advisory committee are subject to the registered lobbyist restrictions.

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Ex-Officio Appointments: USD(P&R); Director of Community Support for Military Families with Special Needs; U.S. Navy Senior Enlisted Advisor; U.S. Marine Corps Senior Enlisted Advisor.

SATSD(WHLO)	//signed//Ms. Stoneman (see attached)
USD(P&R)	8/8/12
ASD(LA)	//signed/Mr. Pierce (see attached)
C, NGB	//signed//General McKinley (see attached)
GC, DoD	//signed//Mr. Johnson (see attached)
DA&M	
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SATSD(WHLO) Shelly O Stone

USD(P&R) _____

ASD(LA) _____

C, NGB _____

GC, DoD _____

DA&M

Advisory Committee Management Office (ACMO) FREEMAN.JAMES .D.II.1043158844

DoD-Wide FACA Attorney to DA&M & ACMO _____

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SATSD(WHLO) _____

USD(P&R) _____

ASD(LA) PDASD Eric Pierce 6/18

C, NGB _____

GC, DoD _____

DA&M

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Advisory Committee Management Office (ACMO) _____

DoD-Wide FACA Attorney to DA&M & ACMO _____

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SATSD(WHLO)	_____
USD(P&R)	_____
ASD(LA)	_____
C, NGB	_____
GC, DoD	7/24
DA&M	
Advisory Committee Management Office (ACMO)	FREEMANJAMES .D.II.1043158844
DoD-Wide FACA Attorney to DA&M & ACMO	25 May 2012

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