

MEMORANDUM OF UNDERSTANDING
BETWEEN
DEPARTMENT OF DEFENSE
AND
NATIONAL ENDOWMENT FOR THE ARTS

I. PARTIES AND PURPOSES

This Memorandum of Understanding (MOU) coordinates efforts between the United States Department of Defense (DOD) and the National Endowment for the Arts (NEA) to provide literary programming for military personnel and their families at military bases under Phase II of the NEA's Operation Homecoming: Writing the Wartime Experience initiative (Operation Homecoming). This programming will include writing workshops to encourage returning military personnel and their families to express their wartime experiences through various forms of writing. In this next phase of Operation Homecoming, NEA intends to host approximately seven (7) workshops in the United States, with at least two (2) civic events and two (2) military bases abroad. NEA plans to preserve and promote submissions resulting from these workshops.

II. LEGAL AUTHORITY

The Economy Act (31 U.S.C. 1535) authorizes DOD, including the Military Departments to enter into interagency agreements where the Secretary of Defense determines it's in the best interests of the United States government and goods or services cannot be provided as conveniently or cheaply by a commercial enterprise. Volume 11A, Chapter 3 of DoD 7000.14R "Department of Defense Financial Management Regulations" governs Economy Act transactions. Also, 10 U.S.C. 2241 authorizes DOD to spend operations and maintenance appropriations on morale, welfare and recreation programs.

The National Foundation of the Arts and the Humanities Act of 1965, (20 U.S.C. 954(o)), authorizes the NEA to enter into interagency agreements to promote or assist with the arts-related activities of other Federal agencies.

III. STATEMENT OF WORK

DOD shall:

- Select military installations to participate in Operation Homecoming programming in consultation with the NEA;

- Work with the NEA to publicize Operation Homecoming to military personnel and their families at selected DOD locations, on a non-reimbursable basis;
- Encourage military personnel and families to participate in Operation Homecoming;
- Assist the NEA with scheduling and logistics for Operation Homecoming programming;
- Make arrangements for lodging, food, and transportation at DOD installations for workshop leaders, including the NEA program staff, with expenses to be paid directly by workshop leaders and/or NEA program staff at each DOD installation; and
- Provide appropriate facilities at the participating DOD installations for Operation Homecoming programming, on a non-reimbursable basis.

NEA shall:

- Coordinate with DOD concerning DOD's selection of military installations to participate in Operation Homecoming;
- Coordinate with DOD concerning the selection of workshop leaders;
- Coordinate with DOD concerning which workshop leaders and programs will be provided at each of the selected locations;
- Assist DOD with scheduling and logistics at the selected locations;
- Reimburse each participant for his/her lodging, food, and transportation costs incurred at DOD facilities; and
- Work with DOD to publicize the program to eligible military personnel and their families.

IV. EFFECT OF AGREEMENT

- This MOU is an internal Government agreement and does not confer any legal right upon any private person or private entity.
- This MOU does not restrict either DOD or NEA from participating in similar activities or arrangements with other entities.

V. AGENCY CONTACTS

The DOD point of contact is Bridget Patrick, Morale, Welfare and Recreation Program Analyst, Office of the Secretary of Defense. The NEA point of contact is Jon Parrish Peede, Director of Literature Program and Operation Homecoming. Each agency will designate successor points of contact and contacts for the Military Departments in writing as necessary.

VI. TERM OF AGREEMENT

This MOU becomes effective upon signature by both parties and shall terminate on December 31, 2010. Either party may terminate the MOU by providing 30 days written notice to the other.

Department of Defense

National Endowment for the Arts

Virginia S. Penrod

Joan Shigekawa

By: Virginia S. Penrod
Acting Deputy Under Secretary of Defense
(Military Community and Family Policy)

By: Joan Shigekawa
Senior Deputy Chairman

APR 12 2010
Date

04/28/10
Date