

# Welcome to Buckley AFB!



The Housing Management Office (HMO) is ready to support you in the transition to your new home and community. When you arrive at Buckley Air Force Base you must visit the Housing Referral Office (HRO) to receive a briefing and guidance before entering into any written lease or rental/sales contract for housing.

You have choices when it comes to your family housing needs. Privatized Housing is one of the many options you have while making the decision on where you and your family will live. Your government HRO specialist can be reached at (720) 847-5815 is here to assist you with your housing needs.

On Buckley AFB, there are no government-owned homes— **Hunt Military Communities** is the property management company and is responsible for maintaining, repairing, and managing the community.

If you wish to apply for privatized housing, you will need to contact the government Privatized Housing Office at (720) 847-5692 or at [460ces.ceac.buckleyafbhousingreferral@us.af.mil](mailto:460ces.ceac.buckleyafbhousingreferral@us.af.mil). You will need:

- A copy of your PCS Orders front and back (including any amendments).
- Documentation of dependents not listed on orders.
- DD 1746 Assignment to Housing
- Sex Offender Disclosure and Acknowledgement AF 4422
- Print the forms attached and email to [460ces.ceac.buckleyafbhousingreferral@us.af.mil](mailto:460ces.ceac.buckleyafbhousingreferral@us.af.mil).

Once you have completed the appropriate paperwork a referral will be forwarded to the property management office. You may then contact the management office at (303) 340-2066 to obtain specific information on the services available and waiting times.

Similar to living in the local community, you will sign a tenant lease; your lease will include a military clause and a lease termination clause. You will pay your monthly rent by authorizing an allotment of your BAH which is paid directly to the Property Manager. Rent is normally paid in arrears and the

Property Manager will assist you in setting up a monthly allotment to pay your rent. Your first month's rent may be pro-rated from your lease start date and you are responsible for this payment. The resident lease agreement will spell out all relevant rent terms and conditions of occupancy.

If you are an active duty service member you receive a basic allowance for housing (BAH) based on your rank. BAH is intended to be sufficient to pay for your housing and utilities. DOD and Air Force policies require that service members living in privatized housing be responsible for the gas and electricity they consume in their homes. The Air Force policy further says that residents will be credited a utility allowance from their BAH. The utility allowance is the average cost of gas and electricity for the type of unit the resident lives in, plus 10%. This credit is called a utility allowance (UA), your rent is therefore, calculated as your BAH minus your utility allowance.

<b>Example</b>	
<b>BAH</b>	\$1,000.00
Average Monthly Gas and Electricity Cost -\$200.00	
Utility Allowance – 110% of \$200.00	– \$220.00
<b>Rent</b>	<b>\$780.00</b>

### **FUNDED MOVES & NON-TEMPORARY STORAGE**

If you currently reside off-base in the local area and choose to live on-base in privatized housing, you are authorized a one-time government paid move into privatized housing. When your residence has been designated please contact the Privatized Housing office for move orders and instructions. Should you have items you would like to place in Non-Temporary Storage, you have 30 days from your move-in date to submit your request. These items will remain in storage until you PCS to another location or move off base.

The choice is yours on where you choose to live; the HMO/HRO is here to assist you with your housing needs.

**STOP**

IF YOU WISH TO APPLY FOR HOUSING ON BUCKLEY YOU MUST FOLLOW THE ABOVE PROCESS. A REFERRAL WILL BE FORWARDED WITH-IN 24-48 HOURS. AT WHICH TIME YOU MAY CONTACT BUCKLEY FAMILY HOUSING FOR SPECIFIC DETAILED INFORMATION REGARDING YOUR REFERRAL.

You may visit Hunt Military Communities, Buckley Family Housing web site @ <http://www.buckleyfamilyhousing.com/>, for additional information on the homes here at Buckley.

Once again **WELCOME TO BUCKLEY!**