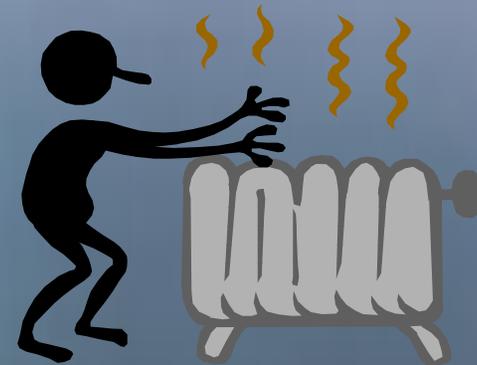




**Courtesy of the Airman & Family
Readiness Center and GK VAT Office
A&FRC Open Monday - Thursday 0800-1600
Friday 0800-1400
02451-63-3791
DSN 458-6015
Geilenkirchen NATO Air Base, Germany**



GUIDE FOR BUYING HEATING OIL/HEIZÖL IN GERMANY



Index

| | |
|----------------------------------|-----|
| Value Added Tax (VAT) Forms..... | 2-3 |
| Oil Buying Tips..... | 4 |
| Buying Oil for a Group..... | 4-5 |
| Oil Company Listing..... | 6-7 |



Value Added Tax (VAT) Forms:

You can buy oil tax free using any one of the following offices:

The Geilenkirchen US VAT Office

(US VAT Forms –Only for use in Germany)

Open Monday to Friday 0900 - 1200, 1230 - 1500

02451-63-2258

Building 87, Room 21 (same bldg as Finance)

- △ Purchase a VAT form (\$4) from the U.S. VAT office. They are valid for two years from purchase.
- △ Call around for the best tax free price per liter
- △ Order the oil and pay the driver or oil company directly with a completed U.S. VAT AE Form 215-6B as follows:
 - △ Block 4: Enter Euro amount paid with out tax
 - △ Blocks 7-8 or 10-11: Sign and date as appropriate
 - △ Block 12: Description - Oil
 - △ Block 13: Vendor's signature and company stamp
- △ The entire 2 page Abwicklungsschein form is given to the company. They complete it and file it for their taxes. You do not need a copy.
- △ Who gets what?
- △ AE FORM 215-6B:
 - White copy (original) - YOU MUST RETURN IT to the U.S. VAT Office to close out your tax file
 - Pink copy - Keep for your records
 - Yellow copy - Give to vendor with the entire Abwicklungsschein
- △ Note: Sale revenues support U.S.MWR activities, ie American Day, Winter Woods Walk, Tops in Blue

Brennstoffe Woltery 02163-81127

Haupt str. 41, Neiderkruchten

- △ Some English spoken
- △ Both the US VAT form and the NATO VAT form are accepted

Brennstoffe Karis 02131-65629

Kreuzstr. 47, Kaarst

- △ Some English spoken
- △ Both the US VAT form and the NATO VAT form are accepted

D. J. Nacken 02451-7051

Turmstr. 1, Geilenkirchen

- △ Some English spoken
- △ Both the US VAT form and the NATO VAT form are accepted

Heitzer 02452-960600

An der Eiche 17-19, Heinsberg-Dremmen

- △ Some English spoken
- △ Both the US VAT form and the NATO VAT form are accepted

△

Oil Company Listing:

This is merely a list, not an endorsement, of local oil companies. Check the local yellow pages under “Heizöl” for more listings. Some companies sell at a per liter price only, others sell per liter plus a delivery charge. You will have to do the Math to figure out the best deal for you.

DEA Fred Pfenning 02401-91990

Wilhelm-Röntgen Strasse 1, Baesweiler

- Δ English spoken
- Δ Both the U.S. VAT form and the NATO VAT form are accepted

Franz Lehnen 02451-41048

Heerleener Strasse 196, Scherpenseel

- Δ English is limited
- Δ Both the US VAT form and the NATO VAT form are accepted

Bischoff Esso 02451-68001

Berliner Ring 15-17, Geilenkirchen

- Δ English spoken
- Δ Both the US VAT form and the NATO VAT form are accepted

Florack Gebr Heizol 02452-7101

Industreistr. 5, Heinsberg

- Δ English spoken
- Δ Both the US VAT form and the NATO VAT form are accepted

The Geilenkirchen NATO VAT Office (NATO VAT)

Open Monday to Friday 0900 to 1130

02451-63-4916

02451-69-096 (fax)

Building 80

- Δ Have the oil company fax your estimate to the NATO VAT office.
- Δ Pay for the oil and processing fee (€5.00 - € 12.50) at the NATO VAT office.
- Δ The NATO VAT office will give you a receipt with a processing number that the oil company will need before a delivery time can be scheduled.
- Δ Take this form back to the oil company or give it to the driver, whichever the company wants.

Schinnen VAT Office

(US VAT Forms - Only for use in Germany)

Open Monday through Friday, 0830 to 1630

0031-46-443-7178

Building #46 (DCA building)

- Δ Purchase the form (\$4) from the Schinnen VAT Office
- Δ SAME PROCESS AS THE GEILENKIRCHEN US VAT OFFICE EXCEPT IT ***MUST BE RETURNED TO THE SCHINNEN VAT OFFICE.***
- Δ You can also mail it through the US Postal system free of charge — you will find the address on the form.

VAT offices have their own rules, procedures, and fees; ask them what these are so you can decide which office is best for you!

Oil Buying Tips:



- △ It is a good idea to call around to see which oil company has the best price; ask for the tax free price.
- △ **Make sure they accept either the U.S. or NATO VAT form that you intend to use.**
- △ The price will vary depending on the amount you intend to buy and the price they quote will be per liter. Some also have delivery fees.
- △ Usually the price is cheaper in the summer.
- △ For group oil buys, there may will be a slight price drop after 10,000 liters.
- △ For group oil buys, after 20,000 liters the price will usually remain the same.
- △ Retain a copy of your VAT paperwork for at least one year. Oil companies have been known to need a copy of the paperwork with your signature on it saying that you have received the oil. The German government often takes time to process the paperwork.

Process For Buying Oil With a Group:

You can get together with other Component members to buy oil in a group. Ask the oil companies if they will give a cheaper price for a large quantity of oil for several households; also ask how they will handle the paperwork and payment.

You cannot buy with your German non-Component member neighbors since they are not entitled to purchase oil tax free.

- △ **Gather a list of people who live within close proximity (about a 10 mile radius).**
 - ⇒ You will need their name, home and duty phone, how much oil they need, and their home (German) address.
- △ **Call local oil companies to find the cheapest price.**
 - ⇒ Ask if they will do a group oil buy for people in only one village or spread out over many villages.
 - ⇒ Ask for the tax free price and remember the price may vary depending on the amount that you intend to buy.
 - ⇒ Ask them if they accept either the U.S. or NATO VAT form you intend to use.
- △ **Each individual must follow the VAT process. You cannot use 1 VAT form for more than 1 person. This is illegal.**
- △ **Set up the delivery date and times with the oil company and with the people in your group.**
- △ **The oil company will need a list including names and types of VAT forms for each member of the group.**