



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 100TH AIR REFUELING WING (USAF)
ROYAL AIR FORCE MILDENHALL, ENGLAND

MEMORANDUM FOR COACH SERVICES LTD

FROM: XXXXX /CC

SUBJECT: Authorized Use of London Heathrow Shuttle Bus for Military Sponsors

1. I authorize the following individual to ride the London Heathrow Shuttle Bus free of charge to meet and escort an inbound member from London Heathrow back to RAF Lakenheath/Mildenhall. The sponsor must provide their Military ID along with this memo in order to ride the shuttle.

<u>Rank/Name of Sponsor</u>	<u>Name of Inbound Personnel</u>	<u>Date of Travel</u>

2. If you have any questions or concerns, please contact me at 01638 54XXXX.

XXXXXXXXXX, Rank, USAF
Commander, XXXXX