

STATEMENT OF UNDERSTANDING FOR ACCEPTANCE OF LEASED GOVERNMENT HOUSING

(For use of this form see USAREC Reg 700-5)

(File with application for Leased Government Housing)

1. I understand that the final responsibility for the acquisition of leased Government housing rests with the supporting U.S. Army Corps of Engineers (COE) in accordance with Department of Defense policies, Army guidance, and adequacy standards.
2. Leases negotiated for USAREC personnel include all utilities, except telephone and cable which I must pay from my own funds.
3. I will not make any private (under the table) arrangement with a lessor to separately pay him or her money in addition to the Government's monthly payment. I understand that violation of this principle may serve as a basis for my commander to withdraw my leasing privileges.
4. I have the option to decline assignment to vacant quarters under lease that is located within the acceptable travel distance, or to decline assignment to quarters negotiated by the COE. However, such rejection shall result in future restrictions of eligibility, in that I won't be able to apply for leased Government housing until I have a permanent change of duty station.
5. I understand that I am responsible for all fees incurred for moving from my current residence, which may include such fees as moving of household goods, lease breaking fees, cleaning and damage fees, telephone transfer fees, etc.
6. If I elect to move into quarters that I have requested to be leased by the Government for assignment to me before the COE has executed a lease and before I have been assigned to the quarters, I do so voluntarily without Army approval, and I am personally obligated to the terms of the lease I make with the lessor.
7. If a Government lease is executed for the quarters, it will be my responsibility to get the monies from the lessor of any rent and deposits I paid after the lease was in effect. If a Government lease is not executed for the quarters, I will be personally liable for the remainder of the period for which I leased the quarters.
8. My basic allowance for housing (BAH) will not be terminated until I am assigned to quarters in writing by my unit. Due to the time lag between application and assignment, I will manage my finances carefully since finance and accounting will make a lump sum collection of any BAH overpayment made since effective date of the lease.
9. I am responsible to submit DA Form 5960 (Authorization to Start, Stop, or Change Basic Allowance for Quarters) to the Rctg Bn S-1 to terminate BAH when assigned leased Government quarters and to start my BAH when the lease to quarters is terminated. I am responsible to notify the Rctg Bn S-1 if my BAH is not terminated, when assigned to quarters, or started when lease has been terminated.
10. Once assigned to Government-leased quarters, I will be required to remain in those quarters unless:
 - a. The lease terminates under its own terms.
 - b. I become ineligible under criteria established by the leased Government housing instructions. I understand that if I lose my eligibility through no fault of the Government, I am responsible for all extra fees incurred due to my ineligibility.
 - c. I am reassigned to another duty station.
 - d. I am directed to move because of Government necessity.
 - e. The lease is terminated for the convenience of the Government.
 - f. I have received approval for retirement or separation.
11. I understand I will be responsible for routine housekeeping, maintenance, minor repairs, and related servicing of the dwelling unit, equipment, and furnishings, and the maintenance of grounds as would be expected of a tenant in private rental housing of similar type and value.
12. I will permit entry of the unit housing representative (UHR) or appointed inspector for inspection for assignment, change of occupant, and final termination of inspection of quarters.
13. I will report to the UHR or COE representative any emergency or requirement for routine repairs and maintenance which cannot be resolved by direct contact with the lessor or his or her representative.
14. I will not permit occupancy of quarters assigned to me by anyone except myself and if married, family members and myself. I understand that a violation of this principle is sufficient cause for the commanding officer to terminate the leasing privilege.
15. I will notify the UHR, in writing, 45 days prior to date desired for vacating the quarters. If PCS orders are received in a shorter timeframe, the point of contact will be notified as soon as possible.
16. I fully understand and agree that I will accept the quarters leased for my use as Government-controlled housing by the U.S. Army COE in accordance with adequacy standards prescribed for such quarters.
17. I understand that guests (nonfamily members and extended family) are not allowed to occupy quarters for more than 30 days.
18. When I vacate quarters, I am responsible to see that they are cleaned in a manner that would be acceptable if I were vacating on-post quarters.

19. I understand that my assignment to Government-leased quarters may be terminated at the discretion of the commander for misconduct because of misuse or illegal use of quarters, or other misconduct contrary to safety, health, or morals.

20. I may be held liable to reimburse the Government for damage to Government-leased quarters, to any Government furniture and furnishings (if applicable) resulting from negligence or willful acts in accordance with AR 735-5.

21. The liability of the Government to the lessor for damage to the Government-leased premises will be determined in accordance with the lease provisions.

22. I fully understand that the Army is not and will not be responsible for any pet deposits or damages caused by pets or any cost associated with pet ownership.

23. I fully understand my responsibility to immediately notify the UHR, in writing, of any change in dependency status which would result in a change in eligibility for my continued occupancy of the leased Government housing.

MEMBER'S SIGNATURE:

WITNESS' (COMMANDING OFFICER OR REPRESENTATIVE) SIGNATURE:

TYPED NAME, RANK, OR GRADE:

TYPED NAME, RANK, OR GRADE:

DATE OF SIGNATURE:

DATE SIGNATURE WITNESSED: