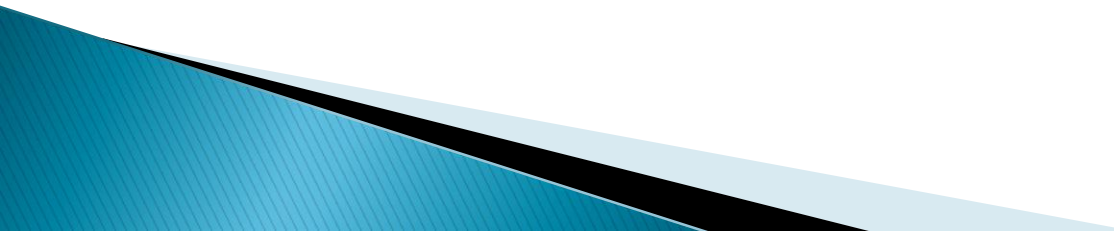




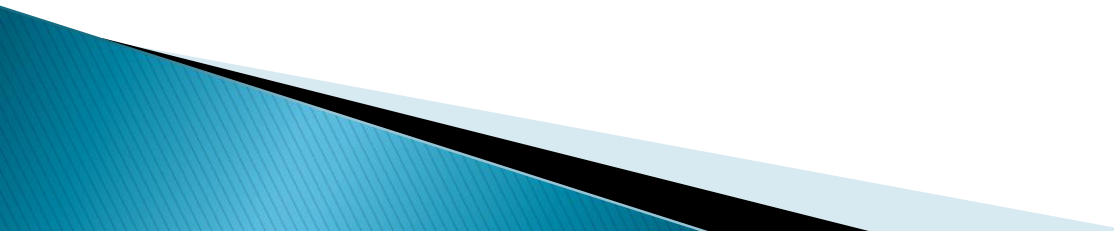
USAREUR POV 470th ABS GEILENKIRCHEN

Question: How to register your POV in one day at your GK field Registration office?

1st Things to Consider

- ▶ Ensure you're aware of the operational hours of the offices you need to visit: GK POV, NATEX Garage (vehicle inspection), Vehicle Processing Center (VPC) Schinnen, etc..
 - ▶ Next you must have at least a temporary USAREUR driver's license to register a vehicle in the system. Drivers testing is Mon, Wed, Fri @0900 by the GK POV office. Obtaining a license should be accomplished prior to purchasing or picking up a vehicle.
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1st Things to Consider (cont'd)

- ▶ Furthermore make the effort to adjust your travel time to arrive early enough to handle the unexpected such as temporary computer or system outages. Whenever possible call a head.
 - ▶ Finally ensure you have all the required paper work available for the type of transaction you're trying to conduct on that day. Again if you're not sure call: (+49)2451-63-2228.
- 

POV shipped via VPC SCHINNEN

Don't skip steps!!

STEP ONE:

- Obtain double white insurance cards:
- If you have USAA/GEICO all you must do is call them 24 hours prior *all other insurance companies you must get hard copy insurance cards in hand.*
- Have the title or previous registration.
- Bring these items by GK POV office to get temp plates (valid for 30 days) prior to picking up the vehicle.
- Temp plates will cost 30 USD (For safety a deposit)
- **ONE tank of gas can be bought at Schinnen upon vehicle pick up, this is recommended. (Speak with VPC for instructions)**

POV shipped via VPC SCHINNEN cont'd

STEP TWO:

- Get your POV inspected at the NATEX Garage on GK (inspection closes @ 1100) but they might work with you if you ask!
- Bring the inspection form and temp plates to GK registration office.
- Complete the registration process to obtain permanent plates.
- Stop by AAFES Shoppette to get a fuel card.
(The fuel card will NOT work until the next day)

POV SHIPPED BY A PRIVATE COMPANY

THIS IS A TWO PART PROCESS!

STEP ONE:

- Obtain double white insurance cards:
- If you have USAA/GEICO all you must do is call them 24 hours prior all other insurance companies you must get hard copy insurance cards in hand.
- Have the title or previous registration.
- Bring these items by GK POV office to get temp plates (valid for 30 days) prior to picking up the vehicle.
- Obtain Customs form 550-175 (US customs office), and 190-1A (POV Office)
- Temp plates will cost 30 USD (For safety a deposit)

POV SHIPPED BY A PRIVATE COMPANY

STEP TWO:

- Get your POV inspected
- Bring the inspection form, temp plates and Customs form 550-175 to GK registration office.
- Complete the registration process to obtain permanent plates.
- Stop by AAFES Shoppette to get a fuel card.
(The fuel card will NOT work until the next day)

TRANSFERRING A POV WITHIN THE USAREUR SYSTEM

STEP ONE:

- Obtain double white insurance cards:
- If you have USAA/GEICO all you must do is call them 24 hours prior all other insurance companies you must get hard copy insurance cards in hand.
- Buyer and seller fill out the back of the current USAREUR registration ****If Spouse/CO Owner is listed on the registration, his/her signature must be on the back of the transfer title document****
- Buyer and seller must be present at time of transfer **** Spouse/CO-Owner does not have to be present****
- *Vehicle must have been inspected within 30 days of the transaction!*

POV BOUGHT ON THE ECONOMY (Germany)

- Obtain double white insurance cards:
- If you have USAA/GEICO all you must do is call them 24 hours prior all other insurance companies you must get hard copy insurance cards in hand.
- German title book [*Fahrzeugbrief*] and German de-registration form [*Abmeldebescheinigung*] with "*entgültig Abgemeldet*" checked
- Bill of Sale w/make, model, year, chassis number, name & signature of seller and buyer (**Must be Typed**)
- Vehicle must have been inspected within 30 days of the transaction! (**if not ,you will get temp plates to complete the inspection**)

Conclusion

- ▶ If you follow the steps and remember the “things to consider” your transaction can and should be completed in one trip.
- ▶ As always if you aren't sure what you need or have questions please call:

02451 63- 4924

Clerks: Mr. Bartelet, Peter/Mrs. Jendges Irene

NCOIC: SSgt Navarro-Salazar, Chris DSN: 458-6120, Comm 02451-63-2228

Alt: SSgt Cook, David DSN: 458-6027, Comm 02451-63-2228

TRANSACTION PRICES

- TEMP PLATES – 30 USD (for deposit). The deposit will be used toward your permanent plates).
- PERMANENT PLATES – 30 USD per year.
 - New vehicles (Fresh off the lot) can be registered for 3 years.
 - Under 10 Yrs. old can be registered for 2 yrs.
 - Older than 10 years can only be registered for 1 yr.
- NON- OPERATIONAL – 30 USD.

If your temp plates expire, you will have to transfer your vehicle to 'Non-Operational' status, wait 24 hours , then transfer to temp plates.'

Day of Pick up Schedule

- ▶ 0800 – Pick up Temp plates from GK POV
Hours 0800–1600 Mon–Thu 0800–1300 Fri (1200 Hrs 1st Thursday of every month)
- ▶ 0900 – Pick up vehicle from Schinnen
Hours 0800–1630 Mon –fri
(Recommended you purchase a tank of gas)
- ▶ 1030 – Inspect Vehicle at GK NATEX
Inspection hours 0800–1100 Mon Fri
- ▶ 1100 – Register Vehicle at GK Vehicle Registration
Hours 0800–1600 Mon–Thu 0800–1300 Fri (1200 Hrs 1st Thursday of every month)
- ▶ 1200 – Visit AAFES/Clothing Sales to obtain a Gas Card
Hours 100–1830 Mon–Sat, Sun 1100–1730