eSponsorship Application & Training

Military Community & Family Policy  
Office of Family Readiness Policy

# Background

Sponsorship is a key component in a military family’s successful move. In recognition of the importance of successful sponsorship, the Department of Defense created the eSponsorship Application & Training to bring standardized sponsorship training to unit sponsors, regardless of service.

# Key features

The eSponsorship Application & Training supports military service members who have been assigned the responsibility of unit sponsorship in order to better serve newcomers who have received permanent change of station orders. The website’s key features include the following:

* An online training course for sponsors with links to all DoD and service websites that support the PCS process
* A downloadable checklist of the sponsor’s duties and a printable certificate   
  of completion
* Reports accessible by unit leaders and relocation professionals
* Status views and service-specific customization of correspondence
* A downloadable needs assessment the sponsor can use to create customized welcome packages with service and unit-specific links, information and advanced applications for housing and child care
* Electronic feedback from sponsors and newcomers upon completion of the process

# Eligibility

All service members who have been appointed as unit sponsors are eligible for the eSponsorship Application & Training. Family members may take Sponsorship Awareness for Families course, which includes the same information and resources.

Program availability

The eSponsorship Application & Training is available online for CAC-enabled users at <https://myhub.militaryonesource.mil/>. Family members can access the Sponsorship Awareness for Families, also available on My Training Hub, by creating an account with an email address and password.

# Additional information

* MilitaryINSTALLATIONS: <http://www.militaryinstallations.dod.mil/>
* Plan My Move: <http://planmymove.militaryonesource.mil>