MILITARY ONESOURCE

How to Request a DD Form 214

This flyer offers step-by-step instructions on how to obtain a DD Form 214 to establish military funeral honors eligibility.

To establish a veteran's eligibility for military funeral honors, a DD Form 214 (Report of Separation) – or any discharge document showing honorable service – is required. Military records are generally not available online, but most veterans and their next of kin can obtain free copies of their DD Form 214 by following the steps below.

- 1. Go to the <u>Veterans' Service Records page</u> on the National Archives website.
 - > Scroll down and select "Start Request Online."
- Select "Make a New Request" to start the process.
- 3. Choose "Next of Kin of Veteran" or "Other" and follow the prompts from there.
- 4. Fill out Veteran Service Details.
 - > When you come to the question asking, "Which of these categories best describes why you're requesting the records?" select "Emergency Request."
 - > When you come to the question, "Which of these best fits your request?" select "Burial."
- 5. Continue filling out Veteran Information.

The DD Form 214 may also be obtained by completing a <u>Standard Form 180</u>.

Weikers Request Veteran Records
Online service records requests
Using this tool you can make a new request for a Veteran's records or check the status of existing request.
Privacy Act of 1974 Compliance Information
Paperwork Reduction Act Public Burden Statement
Do you want to check the status of previous request, or make a new request? Check status of existing request. Make a new request
Important Notice Regarding the Camp Lejeune Justice Act of 2022
Supporting Documents are not needed to submit an initial claim under the Camp Lejeune Justice Act of 2022. Please visit the <u>Nary_Ludge Advocate General's website</u> for forms and directions for submitting an initial claim.
The Navy Judge Advocate General may request records from claimants at a later date, but not as a part of the initial claim filing.

Basic information	Basic Information		
2) Service and request details	Please be sure to review the instructions before filling in the		
Report of Separation			
Review and submit	A fee may be required to process your request. ~		
5 Confirmation	Are you the veteran or next-of-kin? If not, choose 'Other.' ('required)		
	O Veteran		
	Next of Rin of Veteran Other		
	Are you seeking information about current or former military service? ("required)		
	Former Military Service		
	Current Military Service		
	and the second se		

Basic information Edit	Was the veteran an Officer or Enlisted?			
2 Service and request details	(at apprend	<u> </u>		
3 Report of Separation	Which of these categories best describes why you're requesting the records? ("required)	16		
4 Authorization	If your request applies to multiple categories, please clarity in Comments box in step 3	the		
5 Review and submit	Emergency Request 0	•		
6 Confirmation	Which of these best fits your request? (*required)			
	Burial	•		
	You selected Burial as the purpose of your emergency request. Burial is defined as a scheduled interment of a deceased veteran or new of kin. In selecting this vulue, you are attesting the you have an emergency.	E E		
	I certify this is an emergency as defined above. (*require	0		
	Continue			
-			 	

Learn more and download My Military OneSource at militaryonesource.mil/app.

