

Predeployment

Must-Have Documents Checklist

Before deployment, it may be helpful to sit down with a family member or someone you trust and go over the following documents. You may want to give them copies of some or all of these documents. If you've picked someone to act as your power of attorney, be sure that they're involved in the discussion. **This list is not all inclusive – add other items for discussion based upon your personal or family situation.**

Financial

Many of your financial documents, like credit card bills, might be online. For any financial information that's online, be sure to save a PDF copy to your computer. You may want to print a copy, too.

COPY?	DOCUMENT
	Recent bank statements for all accounts (e.g., checking and savings)
	Credit card statements
	Leave and earnings statements
	Investment statements and earnings reports
	Monthly bills (e.g., utilities, gym memberships, rent or mortgage payments)
	Tax forms from recent years

Legal

Make a copy of any original paperwork so that, if necessary, another trusted person can access these documents during deployment.

COPY?	DOCUMENT
<hr/>	Wills (including both living will and last will and testament) <hr/>
<hr/>	Power of attorney paperwork <hr/>
<hr/>	Birth certificates or adoption paperwork, as applicable <hr/>
<hr/>	Marriage certificate or divorce papers, as applicable <hr/>

Health

In addition to gathering your own health paperwork and information, now is a good time to make sure that your dependent’s health records are up-to-date and easily accessible.

COPY?	DOCUMENT
<hr/>	Medical history, including immunizations <hr/>
<hr/>	Health insurance paperwork <hr/>
<hr/>	Dependents’ medical history, including immunizations (if applicable) <hr/>
<hr/>	Dependents’ health insurance paperwork (if applicable) <hr/>

Home

Whether you own or rent, be sure that someone you trust has a copy of all paperwork for your home (regardless of if they live there or not).

COPY?	DOCUMENT
	Leasing agreement or deed
	Mortgage agreement or paperwork, as applicable
	Homeowner’s or renter’s insurance policy

Vehicle

You may want to keep a copy of any vehicle-related paperwork both in the vehicle itself and with a trusted family member or friend.

COPY?	DOCUMENT
	Registration and title
	Vehicle insurance policy
	Service and maintenance history