How to Register for the eSAT

Use this quick guide to register for and launch the eSponsorship Application & Training course on MilLife Learning. Access the eSAT 24/7 at: https://millifelearning.militaryonesource.mil/.

New to MilLife Learning

Set up an account by following these steps:

Step 1: Create a new account.

- Scroll down to the **Highlights** section
- In the New to MilLife Learning box you can use the step-by step guide to review the steps to register for an account, or you can choose the **Register Now** button.
- On the Department of Defense Notice and Consent page, select **"I have read and understood the statement and I agree to comply with all applicable regulations concerning use of the information from this website."**
- Select the **Proceed to Login** button.

Step 2: Register a new account.

- Complete the one-time registration page and then select the **Register** button at the bottom of the page.

Step 3: Check email for confirmation.

- Check your email for a verification email. Select the link to verify your registration.

Step 4: Log in to MilLife Learning.

- From the Welcome page, enter the same email and password you entered during the registration process and select the **Login** button.

Step 5: Create your user profile.

- Complete the User Information section.
- If you like, you can associate your Common Access Card from this page. Go to the CAC Certificate section, choose **Add Certificate and Save.**
- **Important:** Under **Profile Information**, you must choose a role and complete the service branch, installation and unit fields to access the eSAT training.
- Select **Save and Continue**.
- Follow **Step 6** to Locate, enroll and launch the eSAT.

Returning to MilLife Learning?

- Log in to your account.
- If it has been more than a year since you last logged in, visit MilLifeLearning Support and select **Contact Us** to submit a request to reactivate your account. https://www.militaryonesource.mil/contact-us/

Step 6: Locate, enroll and launch the eSAT course.

- After logging in, open the **Course Catalog** window.
- You can either type **eSAT** into the Search bar or scroll down to **eSponsorship Application & Training (eSAT)**.
- Choose **Enroll**.
- After the screen refreshes, choose **Launch Course**.
- Select the course name link to start the course.

Step 7: View and print Certificate of Completion.

- Upon completing your course, select **X** in the top right corner of the browser displaying your course.
- Select **My Training** on the menu bar. This page shows you the courses you are enrolled in, as well as those you have completed.
- Select the **Get Certificate** button that is displayed under the course you completed.
- Once the **Certificate of Completion** is displayed, you can either print it or save it to your computer.
- Once you print or save your certificate, close the **Certificate of Completion** windows.

Good to Know

If you need to leave the course before finishing, you can pick up where you left off.

Need Help?

Check out the FAQs drop-down section at: https://millifelearning.militaryonesource.mil/

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