

Pre-Deployment

Must-Have Documents Checklist

Before deployment, it may be helpful to sit down with a family member or someone you trust and go over the following documents. You may want to give them copies of some or all of these documents. If you've picked someone to act as your power of attorney, be sure that they're involved in the discussion. **This list is not all inclusive – add other items for discussion based upon your personal or family situation.**

Financial

Many of your financial documents, like credit card bills, might be online. For any financial information that's online, be sure to save a PDF copy to your computer. You may want to print a copy, too.

COPY?	DOCUMENT
<hr/>	Recent bank statements for all accounts (e.g., checking and savings)
<hr/>	Credit card statements
<hr/>	Leave and earnings statements
<hr/>	Investment statements and earnings reports
<hr/>	Monthly bills (e.g., utilities, gym memberships, rent or mortgage payments)
<hr/>	Tax forms from recent years

Legal

Make a copy of any original paperwork so that, if necessary, another trusted person can access these documents during deployment.

COPY?	DOCUMENT
<hr/>	Wills (including both living will and last will and testament)
<hr/>	Power of attorney paperwork
<hr/>	Birth certificates or adoption paperwork, as applicable
<hr/>	Marriage certificate or divorce papers, as applicable

Health

In addition to gathering your own health paperwork and information, now is a good time to make sure that your dependent's health records are up-to-date and easily accessible.

COPY?	DOCUMENT
<hr/>	Medical history, including immunizations
<hr/>	Health insurance paperwork
<hr/>	Dependents' medical history, including immunizations (if applicable)
<hr/>	Dependents' health insurance paperwork (if applicable)

Home

Whether you own or rent, be sure that someone you trust has a copy of all paperwork for your home (regardless of if they live there or not).

COPY?	DOCUMENT
<hr/>	Leasing agreement or deed <hr/>
<hr/>	Mortgage agreement or paperwork, as applicable <hr/>
<hr/>	Homeowner's or renter's insurance policy <hr/>

Vehicle

You may want to keep a copy of any vehicle-related paperwork both in the vehicle itself and with a trusted family member or friend.

COPY?	DOCUMENT
<hr/>	Registration and title <hr/>
<hr/>	Vehicle insurance policy <hr/>
<hr/>	Service and maintenance history <hr/>