

7

Steps for MilSpouses to Secure a SpouseWorks Scholarship

By applying for a SpouseWorks Scholarship (formerly MyCAA), eligible military spouses can receive funding to help them pursue education and training that support their career goals.



Steps to apply

1.

Create a SpouseWorks (formerly SECO) account.

Click “Log In” from the menu at the top right of SpouseWorks.mil. You’ll be prompted to log in to or create your myAuth account.

2.

Create your profile. Include your experience, certifications and education. The more complete your profile, the better a career coach can help you. If you’re eligible, be sure to accept the SpouseWorks Scholarship Terms and Conditions to complete your registration.

3.

Schedule a SpouseWorks Scholarship coaching session with a career coach by [starting a live chat on SpouseWorks.mil](https://SpouseWorks.mil) or by calling Military OneSource at 800-342-9647.

4.

Connect with your career coach during your scheduled appointment. Your career coach will ask about your personal interests and goals, and help find the program that best suits you.

5.

Contact the selected school for a SpouseWorks Scholarship Education and Training Plan, or ETP, after your career coach helps you find the right program.

6.

Log in to your SpouseWorks Scholarship account to create your plan. Include your goals, school, program and course(s). Upload your school-provided ETP. Allow up to 14 business days for SpouseWorks staff to review your submission.

7.

Wait for a message in your SpouseWorks Scholarship account. If your application is approved, choose “Request Financial Assistance” in your account. Select the school, plan, term dates and course(s).



Two things recipients should know:

1. You can request funding starting 60 days before your class begins and up until the day before it starts.
2. You must submit a new financial assistance request for each course or program. (See step 7.)



Congratulations! As you pursue your education or training, remember you can always contact a career coach to help you create or review your resume, connect with employer partners and get personalized help. View the [SpouseWorks job board](#) for open positions in your field.